DELTA SIGMA THETA SORORITY, INC.

Covington Area Alumnae Chapter

Social Action Committee — Official Meeting Minutes

Date: Monday, November 9, 2026 | **Time:** 7:02 PM EST | **Location:** Virtual (Zoom)

1. ATTENDEES

- **Alana Sanders** — Committee Chair
- **Charika Davis** — Committee Co-Chair
- **Barbara Collins** — Chapter President
- **Vanessa Laney** — Committee Member
- **Tonya Grimes** — Committee Member
- **Stacy Robinson-Jones** — Committee Member
- *Excused / Resigned:* **Sarah McGrady** (stepped down from the committee via email due to family matters)

2. CALL TO ORDER & QUORUM

- **Quorum Verification:** Out of 9 active committee members, a 25% quorum requires 3 members. Four members were initially present on the call, establishing a quorum.
- **Call to Order:** Chair Alana Sanders called the meeting to order at **7:02 PM**.
  - *Motion:* Charika Davis moved to open the meeting at 7:02 PM.
  - *Second:* Alana Sanders seconded the motion.
  - *Vote:* Carried unanimously.

3. APPROVAL OF AGENDA & PREVIOUS MINUTES

- **Adoption of Current Agenda:**
  - *Motion:* Charika Davis moved to adopt the current meeting agenda.
  - *Second:* Alana Sanders seconded the motion.
  - *Vote:* Carried unanimously.
- **Approval of Previous Meeting Minutes:**
  - *Motion:* Charika Davis moved to approve the minutes from the prior committee meeting.
  - *Second:* Alana Sanders seconded the motion.
  - *Vote:* Carried unanimously.

4. CHAIR'S BRIEFING: MIDTERM ELECTION RECAP

Social Media & Campaign Videos

- Chair Sanders reported that Social Action produced a complete daily campaign schedule—including **election videos**, graphics, and *Delta Decides* materials—to promote voter turnout across Newton and Walton Counties. Although all assets were submitted via Asana and approved by President Collins, only three posts were published during the entire election series (requiring a reminder the day before Election Day).
- President Collins addressed the communication breakdown directly, reminding the committee that appointed chairs serve at the pleasure of the President and must adhere to chapter approval protocols. She confirmed she is actively addressing the matter with PR & Communications to ensure committee initiatives receive timely promotion moving forward.

Newton & Walton County Community Engagement & Voter Apathy

- Chair Sanders emphasized high voter apathy in **Newton and Walton Counties**, noting the ongoing need for consistent voter education beyond major election cycles.
- Despite ordering and preparing materials for door-knocking/canvassing in the service area, no chapter members participated (the sole member who signed up for Walton County attended another event instead).
- Chair Sanders volunteered as a poll watcher on Election Day on behalf of the chapter/NAACP partnership.
- Soror Tonya Grimes clarified that she was also heavily active on the ground during early voting and Election Day across multiple church locations, Freedom Bus education initiatives, and **personal outreach videos**, though under individual/NCNW efforts rather than chapter-branded events. Chair Sanders acknowledged her efforts and clarified that her remarks were specific to official chapter-sponsored committee initiatives.

5. UPCOMING EVENTS & COMMITTEE BUSINESS

HBCU Fair (Partnering with Educational Development)

- **Date & Time:** Saturday, November 14, 2026 | 9:30 AM – 12:00 PM
- **Location:** Liberty Middle School
- **Details:** Social Action will staff a political awareness and voter registration verification station. Chair Sanders will bring all required table materials. Co-Chair Charika Davis and Member Vanessa Laney confirmed they will attend.

National Social Action Commission Event Tracker

- Chair Sanders reminded members to use the National Event Tracker to check approval statuses for submitted items and stated she will forward the tracking email to the committee and President Collins for reference.

Civic 101 Workshop (Signature Event)

- **Target Dates:** April 19 / May 4 *(Pending final venue confirmation)*
- **Venue & Facilities Form:** Proposed locations are Newton High School or Liberty Middle School. Co-Chair Davis contacted Soror Dina Sams regarding availability; President Collins confirmed she will send the Facilities & Maintenance form to the chairs to complete for her review and signature.
- **Program Overview:** Designed as a full-day educational class teaching Newton and Walton County residents how local government operates (roles of county commissioners, sheriff, tax commissioner vs. tax assessor, passing resolutions, and participating in citizen comments). Will include workbooks, homework assignments, completion certificates, a light breakfast, and lunch.
- **Elected Officials Participation:** Approved by the National Social Action Commission. Co-Chair Davis (Covington City Council) inquired about guidelines for participating as both a Delta and an elected official; Soror Robinson-Jones confirmed participation is permissible since the event is non-campaign and non-election related.
- **Committee Needs:** Seeking a committee member to volunteer as Event Lead, along with recommendations for local elected officials to invite before January calendars fill up.

Proposed Event: Social Action "Lunch & Learn" Luncheon

- Chair Sanders proposed a new community luncheon and fundraiser (targeted for January or February) where local elected officials present their legislative agendas and priorities for the upcoming year to the community.
- *Note: Discussion was underway regarding fundraising for printed Social Action literature and educational materials when the recording ended.*

6. ACTION ITEMS

Assignee	Action Item	Status / Timeline
Barbara Collins	Send the Facilities & Maintenance form to Chair Sanders and Co-Chair Davis for the Civic 101 venue.	Immediate
Alana Sanders & Charika Davis	Complete and return the Facilities & Maintenance form to President Collins for review and signature.	Upon receipt
Alana Sanders	Forward the National Social Action Commission Event Tracker email to the committee and President Collins.	Pending
Alana Sanders, Charika Davis & Vanessa Laney	Staff the Social Action voter registration and political awareness station at the HBCU Fair at Liberty Middle School.	Saturday, Nov. 14 at 9:30 AM
All Committee Members	Submit recommendations for local elected officials to invite to Civic 101 and volunteer to serve as Civic 101 Event Lead.	Prior to January

7. ADJOURNMENT